

Appendix D

Accreditation fees structure

S. No.	Aspect	Fees
1	Application Fee	Not exceeding 10 proposed candidates ¹ –Rs. 30,000/ Not exceeding 15 proposed candidates – Rs. 40,000/ Not exceeding 25 proposed candidates – Rs. 50,000/ More than 25 proposed candidates – Rs. 60,000
2	Stage II (technical review of documents) by assessors	Up to 15 candidates ² – 2 person days 16 to 30 candidates – 3 person days 31 to 45 candidates – 4 person days 45 and above candidates – 5 person days
3	Stage III (office assessment)	IA Up to 15 candidates ³ – 2x2 person days 16 to 30 candidates – 2x3 person days 31 to 45 above – 2x4 person days 46 and above – As appropriate SA & RA would have 1x2 additional person days to check compliance to conditions of accreditation & QMS
4	Analysis of office assessment and preparation of the final assessment report by assessors	Up to 30 candidates ³ – 1x1.5 person days More than 30 candidates – 2x1.5 person days
5	Annual fee including accreditation cost	
	a. Annual fee – operation and administrative costs.	Rs. 8,000/ sector
	b. Accreditation costs incl. organizing AC meeting/s	As per slabs mentioned in 1 above (for application fee). Only approved experts are considered for billing
6	Supplementary assessment for FAEs and expansion of scope	At QCI/NABET – (up to 6 candidates) *Document assessment – ½ person day up to 6 candidates • Interaction and report making – 2 x ½ person days up to 6 candidates At AO/ACO's premises – (7 -12 candidates) *Doc assessment :7 – 12 candidates – 1 person day 13 - 25 candidates – 2 person days • Interaction and report making – 2 x 1 person days for 7 to 12 candidates * applicable for cases of expansion of scope If, more than 12 candidates, appropriate fees are applicable

S. No.	Aspect	Fees
7	QMS implementation assessment	2 x ½ person days
8	Request for review of decision/ appeal by AO/ACO to NABET	25,000/-
Travel and stay of assessors – at actual		

Note:

- a. Applicable service tax (14% at present) payable by the AO/ACO
- b. 'Person days' charges are Rs. 18,000/ at the present. Numbers of days for assessment are estimated based on the number of candidates to be interviewed, size of the organization, documents/laboratory to be seen etc. QCI/NABET reserves the right to revise the person day rate, if deemed necessary.
- c. 'Accreditation costs' in 5b above cover the costs of compiling the assessment reports, organizing Accreditation Committee meetings, presentation of the cases to the AC etc.
- d. Fees charged towards accreditation for sectors (5a above) partially cover the costs of operating the Scheme.
- e. 'Candidates' mean personnel proposed/assessed as EIA coordinator, FAEs and FAAs
 - Candidate¹ – refers to all candidates proposed as ECs, FAEs and FAAs in application
 - Candidate²- refers to all candidates as a part of application in Stage I & II
 - Candidate³ – refers to all candidates assessed during office assessment
- f. If a candidate has been proposed as EC and FAE both, it is counted as 2.
- g. 'Experts 'in 5b above mean candidates approved as EIA coordinators, FAEs and FAA.
- h. Economy class air fare/organization's guest house or Hotel (boarding and lodging, equivalent to 3 star facility), local travel by AC car/ taxis are paid at actuals by the applicant to NABET. The consultant organization may also make the ticketing & other arrangements as per the requirements, if requested by NABET.
- i. The fee is to be paid by a demand draft payable at Delhi or a local cheque of Delhi in favour of "Quality Council of India".
- j. Only the application fee is to be sent along with the application. Applications not accompanied by the application fee are not considered.
- k. The annual fee for the first year is to be sent only after the receipt of confirmation from NABET of the applicant having been approved for accreditation. Certificate is sent after receipt of full fees and expenses at NABET.